

Winneshiek Medical Center Board of Trustees Minutes

Wednesday, May 3rd, 2023

Conference Room B2/B3

4:00-5:30 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark, Chairperson	
Clark, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Dr. Marquardt	Information
Dr. Marquardt shared that Dr. Miller not only feels that WMC is a great place to work but he feels it is a great community to reside in as well.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Justin Gullekson, seconded by Jan Heikes to approve the Board Minutes, Board Finance Committee Minutes, and Medical Executive Committee Minutes. All other voting aye. Motion carried.		
Board Education/Strategic Discussion IHA Governance Forum Update	Britt Rhodes	Information
Britt reflected on the IHA Governance Forum which four board members recently attended. The Governance Committee will meet to recap the Governance Forum. The committee members will bring topics back to the board for further discussion as needed.		
Rehabilitation: Women's Health	Miranda Hayek	Information
Miranda Hayek, Rehab Director, presented the Rehab department dashboard. Alex Engelken and Sam Wedemeier highlighted their Cesarean Rehabilitation Program which focuses on postpartum recovery.		
Medical Staff Bylaws Revision	Dr. Nelson	Approval
Request was made to update the Medical Staff Bylaws. The update will meet the requirements set by Joint Commission pertaining to credentialing revisions. Request is to increase reappointments to every 3 years, from every 2 years. Motion made by Mark Jensen, seconded by Britt Rhodes to make revisions to the Medical Staff Bylaws. All voting aye. Motion carried.		
Capital Request	Kathy Moritz	Approval
Capital request to upgrade our current patient care communication system across the medical center. Action: Motion made by Jan Heikes, seconded by Justin Gullekson to upgrade our Hill Rom Care Communication System for \$218,928. All voting aye. Motion carried.		
March Finance Report	Ben Stevens, CFO	Information
March net operating income was \$353,172 above budget, driven by favorable volumes in Outpatient Services. Inpatient revenue exceeded budget by \$115,000; Outpatient exceeded budget by \$1.34 M. 340b provided an additional \$389,000 of revenue above budget.		
Foundation Updates	Karl Jacobsen, Trustee	Information
The foundation, with support from the Winneshiek County Community Foundation Grant, was able to purchase Vein Finders. The foundation was able to gift \$500,900 to WMC for the Wound Care Center and the HBO Chamber. WMC Foundation will host two events during hospital week. One of the events will be a meet and greet with our hospice therapy staff. Secondly we will provide tours of our wound center on May 9 th .		
Administrative Reports	Leadership Team	Information
Chief Administrative Officer Steve Slessor reported: <ul style="list-style-type: none">• Lot of discussion with staff regarding wage increases. Laurie has assessed multiple different options.		

We are anticipating a \$2.4 million increase in our salary budget for FY24. Salary increases will go live on June 29.

- Recognition was given to our Nutrition Services for their contributions to our Board Meetings

Chief Medical Officer Dr. Tom Marquardt:

- No Updates

Chief Financial Officer

Ben Stevens:

- No updates

Chief Nursing Officer

Kathy Moritz reported:

- The Home Health Clinical Coordinator position has been filled.
- Wound Center opened on April 19th and off to a great start. HBO chamber will arrive the second week of July, 2023

Administrator of Operations

Dave Rooney reported:

- New Director of IT will start on June 5th, 2023.

Director of Human Resources

Laurie Bulman reported:

- The Board Members are invited to attend WMC hospital week celebrations next week. Please watch for an email.
- Finalizing our health plans for FY24. Looking at a flat health plan renewal for FY24

Executive Session

Clark Goltz, Chairperson

Approval

At 5:11 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (l) to discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Motion: Made by Mark Jensen, seconded by Britt Rhodes to enter a Closed Session. Roll Call Vote: Jacobsen, aye; Gullekson, aye; Rhodes, aye; Jensen, aye; Heikes, aye. Goltz, aye. Motion carried.

Return to Regular Session

Clark Goltz, Chairperson

Approval

At 5:27 p.m. Board members returned to regular session.

The Medical Staff Report was included in the packet.

Action: Motion made by Jan Heikes, seconded by Karl Jacobsen to appoint, grant membership and privileges as listed on the Medical Staff Report. All voting aye. Motion carried.

Next Board Meeting Date

All

Approval

Motion made by Jan Heikes, seconded by Justin Gullekson to reschedule July's board meeting to July 12th 2023. All voting aye. Motion carried.

Adjournment

The meeting adjourned at 5:33 p.m.

Action: Motion made by Britt Rhodes, seconded by Mark Jensen to adjourn the meeting. All voting aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEM N	
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Karen McLean, Vice-Chair	O	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	
Justin Gullekson, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration (Virtual)	X
Britt Rhodes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Catherine Nelson, DO President, Medical Staff	X	BreAnna Sovereign, Executive Assistant	X
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X				

Guests: Miranda Hayek, Alex Engelken and Sam Wedemeier

Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant