

WinnMed Board of Trustees Minutes
Wednesday, August 2nd, 2023
Conference Room B2/B3
4:00-5:30 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark, Chairperson	
Clark, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Dave Rooney	Information
Kathy shared a social media post thanking Dr. Marquardt and his clinic team for the fast action and care that was provided to her husband. The actions by those team members and the ED staff saved her husband's life.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: Motion was made by Jan Heikes seconded by Britt Rhodes to approve the Board Minutes, Board Finance Committee Minutes, and Medical Executive Committee Minutes. All other voting aye. Motion carried.		
Department Presentation	Rona Lelifeld	Information
Rona shared laboratory's strategic dashboard with the Board of Trustees. Reviewed Pillars of excellence and the department's strategic metrics from FY2023. Rona reported an area of focus for FY24 will be on staff burnout and retention. Space continues to be a challenge. As lab volume grows, so does the need for larger equipment.		
Board Education	Trustees	Information
IHA Board Assessment: Board is encouraged to complete the assessment by August 18 th . The results of this survey will be shared and reviewed with the board at a later date. This will help our board grow and support the organization to the best of their ability.		
Trustee Job Description and Trustee Code of Conduct was shared with the board. These documents will be reviewed annually.		
Recruitment and Retention Strategies	Hallie Vonk	Information/Discussion
Hallie Vonk presented the organizations recruitment and retention strategies. Turnover rate for WinnMed is at 15% for the organization. WinnMed is implementing three programs to show how much we value our employees, these include the Daisy Award (nurses specific), Extra Mile Program (Clinical and Non-Clinical Staff), and changes made to the leadership, structure & scheduling for directors.		
Mayo Clinic Store Construction & Lease	Steve Slessor	Approval
Mayo Clinic expressed interest in opening, owning and operating a DME Store on WinnMed campus. This was considered in the strategic capital budget for FY24. Anticipate open date is Feb. 1st, 2024. Questions were raised regarding if the Mayo Clinic Store would accept key insurance plans to serve our broad community. The Board wanted additional answers to this prior to moving forward. Motion made by Justin Gullekson, seconded by Jan Heikes, to approve the lease agreement and renovation costs of the North Building contingent upon the Mayo Stores acceptance of appropriate payers to meet the needs of our community. Motion carried.		
June Finance Update	Ben Stevens	Information/Discussion
Working on the audit for the fiscal year. June was a solid month to finish out FY2023, \$1 million above revenue budget. Anticipate the auditor coming in Sept/October to present the full audit report to the Board of Trustees. Anticipate a presentation on the Capital and Budget spread coming to the board in Sept.		
Foundation Updates	Karl Jacobsen	Information/Discussion
Board met on July 20 th . Board reviewed the campaign and donor list. No additional updates at this time.		
Administrative Reports	Leadership Team	Information

Chief Administrative Officer

Steve Slessor reported:

- No new updates

Chief Medical Officer

Dr. Tom Marquardt:

- Discussed 30 minute appointment schedules. Still under review.
- SWMN Mayo Clinic is excited and supportive of the Transforming Tomorrow Project.

Chief Financial Officer

Ben Stevens:

- Office of General Council is reviewing the USDA loan application. Construction Management Agreement is under review. This has slowed things down slightly. Once OGC approves we will finalize funding for the project.

Chief Nursing Officer

Kathy Moritz reported:

- No updates.

Administrator of Operations

Dave Rooney reported:

- No updates.

Director of Human Resources

Laurie Bulman reported:

- New hires have arrived from the Philippines
- Elly Lensch has taken another role outside of the organization, looking to fill her position
- An HR service partner has taken another role outside of the organization, looking to fill his position

Executive Session	Clark Goltz, Chairperson	Approval
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At 5:05 p.m., Board members went into *Closed Session pursuant to Iowa code 21.5 (1) (l) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.*

Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.

Board strategic dashboard was reviewed. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure

Motion: Made by Jan Heikes, seconded by Britt Rhodes to enter a Closed Session. Roll Call Vote: Gullekson, aye; McLean, aye; Jacobsen, aye; Rhodes, aye; Jensen, aye; Heikes, aye; Goltz, aye. Motion carried.

Return to Regular Session	Clark Goltz, Chairperson	Approval
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At 5:16 p.m. Board members returned to regular session.

The Medical Staff Report was included in the packet.

Action: Motion made by Justin Gullekson, seconded by Karl Jacobsen to appoint, grant membership and

privileges as listed on the Medical Staff Report. All voting aye. Motion carried.

Adjournment

The meeting adjourned at 5:23 p.m.

Action: Motion made by Justin Gullekson, seconded by Karl Jacobsen to adjourn the meeting. All voting aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN (Virtual)	O
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President (Virtual)	O
Justin Gullekson, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer - Virtual	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration (Virtual)	O
Britt Rhodes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Catherine Nelson, DO President, Medical Staff	X	BreAnna Sovereign, Executive Assistant	X
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X				

Guests: Hallie Vonk and Kathleen Klimesh

Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant