

**WinnMed Board of Trustees Minutes**  
**Wednesday, November 15, 2023**  
**Virtual**  
**5:00-6:00 p.m.**

**Minutes**

| <b><u>Topic</u></b>   | <b><u>Presenters</u></b> | <b><u>Purpose</u></b> |
|---|--------------------------|-----------------------|
| <b>Call to Order</b>  | Clark, Chairperson       |                       |
| Clark, Chairperson, called the meeting to order at 5:01 p.m.  |                          |                       |
| <b>Review of Bids</b>   | Ben Stevens              | Action                |
| <p>Ben presented a review of the bids to the Trustees. The construction base bid total was \$27,827,483, which included the clinic expansion, surgery expansion, surgery remodeling, and OB remodeling. Alternate 1 construction bid was \$5,397,800, which included the clinic expansion with remodel of the current clinic space. Alternate 2 bid was \$325,220, which included a boiler replacement. Total project cost was budgeted at \$50 million. The base bid total project cost was \$49.8 million, and the base bid plus alternate 1 total project cost came in at \$59.7 million. The majority of the variance came from the mechanical bid. We were told the material costs have increased since we completed the initial budget. Labor and travel also drove costs. Ben also noted that we did accept bids from Iowa, Wisconsin, and Minnesota.</p> <p>Ben shared five options that Administration and Management Committee have been reviewing. Options include:</p> <ul style="list-style-type: none"> <li>• Accepting the base bids only and completing clinic renovation at a later time.</li> <li>• Accepting base bid plus all alternates at the higher price point.</li> <li>• Reject all bids and go out to rebid.</li> </ul> <p>Leadership and Management favor accepting the base bid only and reassessing the renovation of the clinic at a later date. This allows the project to stay on target with our initial budget. We will have more financial information down the road from the Pharmacy, OBGYN, and Ortho, which could drive the remodel of the existing clinic.</p> <p>We are waiting for concurrence from the USDA before we can take action on next steps. We will return the bids to the board for approval as soon as we receive concurrence from the USDA.</p> |                          |                       |
| <b>Adjournment</b>  |                          |                       |
| The meeting adjourned at 5:20 p.m.  |                          |                       |
| <b>Action:</b> Motion made by Mark Jensen, seconded by Karl Jacobsen to adjourn the meeting. All voting, aye. Motion carried.   |                          |                       |

**Members || 0 = Absent, X = Present**

|  |   |  |   |   |   |   |   |
|--|---|--|---|---|---|---|---|
| Clark Goltz,<br>Chairman                     | X | Jan Heikes, Board<br>member                          | O | Dave Rooney,<br>Administrator of<br>Operations      | X | Eric Crockett, Regional<br>Chair of Admin-MCHS<br>SEM N     | O |
| Karen McLean,<br>Vice-Chair                  | X | Mark Jensen,<br>Board member                         | X | Kathy Moritz, Chief<br>Nursing Officer              | X | Dr. Albright, MCHS<br>SEM N Regional Vice<br>President      | O |
| Justin Gullekson,<br>Secretary-<br>Treasurer | O | Steve Slessor,<br>Chief<br>Administrative<br>Officer | X | Ben Stevens, Chief<br>Financial Officer -           | X | Kristin Johnson, MCHS<br>SEM N Vice-Chair<br>Administration | O |
| Britt Rhodes, Board<br>member                | X | Thomas<br>Marquardt, DPM,<br>Chief Medical           | X | Catherine Nelson,<br>DO President,<br>Medical Staff | O | BreAnna Sovereign,<br>Executive Assistant                   | X |

|                                |   |   |   |  |  |  |
|--------------------------------|---|---|---|--|--|--|
|                                |   | Officer   |   |  |  |  |
| Karl Jacobsen,<br>Board member | X | Laurie Bulman,<br>Director of<br>Human<br>Resources | X |  |  |  |

**Guests:** Christy Vrtis, Zach Jensen

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Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant