

WinnMed Board of Trustees Minutes

Wednesday, January 3, 2024

Conference Room B2/B3

4:00 – 6:00 p.m.

Minutes

Topic	Presenters	Purpose
Call to Order	Clark Goltz, Chairperson	
Clark, Chairperson, called the meeting to order at 4:01 p.m.		
Moment for Mission	Kathy Moritz	Information
Kathy shared a thank you letter regarding the Christmas Day Dinner event. Gratitude and joy were expressed for the food, the photo with Santa, and for the handmade cards the school children made them. Kathy noted that 27 people volunteered to make the event successful. 8-10 volunteers were community members, and the rest was WinnMed staff.		
Consent Agenda	Clark, Goltz, Chairperson	Approval
Action: A motion was made by Justin Gullekson, seconded by Karen McLean, to approve Board Finance Committee Minutes, Medical Executive Committee Minutes, and Policy Approvals. All other voting, aye. Motion carried. Board meeting minutes from December were discussed, will be updated and brought back in February for approval after some additional information is added.		
Department Presentation- Radiology	Brittney Dahl	Information
Brittney Dahl educated the Board of Trustees on WinnMed’s Radiology Department. The Radiology Department comprises of 12 X-ray Techs, four Ultrasound Techs, three Medical Secretaries, and one in-house Radiologist. The department has performed over 550 procedures in the past year and averages 254 pre-authorizations per month. The Radiology Department experienced 31.8% growth over the last five years, with the most significant growth taking place in the last three years. CT has grown 68% over the last five years. Mammography has the highest fill rate and has grown 31%. Brittney shared her equipment list and how she tracks maintenance and replacement procedures for each machine.		
Accreditation and Compliance Quarterly Update & Accountable Care Organization Training	Carmen Krivachek	Information
Carmen presented her quarterly Accreditation and Compliance update. FY24 compliance priorities were shared. A master contract list has been reconciled. Next steps will be to establish processes to electronically route contracts for renewal or termination. An external compliance risk assessment was completed in October. This helped develop a compliance work plan for FY2024. The compliance work plan will be brought to the board for approval next month. The Trustees participated and completed Accountable Care Organization Executive Training.		
November Finances	Ben Stevens	Information
Net patient revenues were above budget by \$224,458, this was primarily driven by OB and Lab. Patient days in Med Surg were below budget by eight days. Outpatient revenues were \$1.15 Million above budget due largely to pharmacy and infusions revenues. The cost of infusions also drove Operating costs which put us over budget by \$265,000. Overall, a very positive month. Transforming tomorrow update: USDA contracts have been signed and sent to legal for review. From there they will then go to Wold and then back to us for final approval/signature. Still assessing value engineering options. Sections of Med/surg is blocked off for renovations to temporarily house labor and delivery. Ben shared a budget tracker that will be included in with the finances moving forward.		
Foundation Updates	Karl Jacobsen	Information
2023 capital campaign raised about \$100,000 thus far. Celebrated Harmon Realty for their cumulative giving. Their generosity was recognized by a plaque on the donor wall.		
Administrative Reports	Leadership Team	Information
Chief Administrative Officer		
Steve Slessor:		

- Starting to plan our next Strategic Retreat. We are evaluating the use of an external consult or facilitating it internally. Once tactics are identified, Tasha Croell will monitor and help with the strategic deployment.

Chief Medical Officer

Dr. Marquardt:

- Recruitment has seen a huge influx. We have four General Surgeons, two Ortho Surgeons, two OBGYN, and two Urologist candidates.

Chief Financial Officer

Ben Stevens:

- North parking lot project updates: Cost was \$10,000 more than what was approved, \$7,500 of that was in additional asphalt. The parking lot addition was \$8,000 more due to additional excavation.

Chief Nursing Officer

Kathy Moritz:

- Emergency services filled two RN positions.
- Two paramedic positions were filled.
- Clinic nursing –Clinic Ops group is addressing recruitment efforts.

Administrator of Operations

Dave Rooney reported:

- Access Management: Dr. D’Netto and Dr. Ingvalson are fully credentialed.
- Looking at a Respiratory Tech role to help with recruitment.

Director of Human Resources

Laurie Bulman reported:

- Activity is ramping up with the bringing on the Donlon staff, 12 people.
- HR resources are focused on recruitment

Luther Clinic Updates	Sarah Wymer & Dr. Emily Connor	Information
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The Luther Clinic Team provided the Board with an update on all services WinnMed provides at Luther. The Luther Clinic team consists of two Primary Providers, two Associate Providers, two RNs, and one Health Unit Coordinator. Multiple services are provided Monday through Friday, 8:00 a.m. – 5:00 p.m., with access to after-hour nursing at WinnMed. Students may have limited healthcare access because they are international students and/or have limited financial resources. Through our clinic, we can see patients regardless of their situations.

Dr. Connor, John Evelsizer Olson, PA-C., and five Athletic Trainers cover Luther Ortho and Sports Medicine. Provider coverage is 2x a week and the trainers are available daily. From August through December, the Ortho team has treated 110 student athletes in the training room and covered 103 events.

Executive Session	Clark Goltz, Chairperson	Approval
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At 5:34 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.

IPAC updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure

Motion: Made by Karen McLean, seconded by Jan Heikes to enter a Closed Session. Roll Call Vote: Gullekson, aye; McLean, aye; Rhodes, aye; Jensen, aye; Goltz, aye; Heikes, aye. Motion carried.

Return to Regular Session	Clark Goltz, Chairperson	Approval
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At 5:57 p.m. Board members returned to open session.

Action: Motion made by Mark Jensen, seconded by Jan Heikes to appoint, grant membership and privileges as listed on the Medical Staff Report. All voting, aye. Motion carried.

Adjournment	Clark Goltz, Chairperson	Approval
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The meeting adjourned at 5:58 p.m.

Action: Motion made by Mark Jensen, seconded by Justin Gullekson to adjourn the meeting. All voting, aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Justin Gullekson, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer -	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration (Virtual)	X
Britt Rhodes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Catherine Nelson, DO President, Medical Staff	X	BreAnna Sovereign, Executive Assistant	X
Karl Jacobsen, Board member (Virtual)	X	Laurie Bulman, Director of Human Resources	X				

Guests: Carmen Krivacheck, Maggie Busta, Brittney Dahl, Sarah Groux, Brenda Dietiker, Dr. Connor, Breanne Landers, Lynnette Kruse, Melissa Bothun, Miranda Hayek, Dr. Wymer, David Kragness

Recording: BreAnna Sovereign, Executive Assistant

Justin Gullekson, Secretary