

WinnMed Board of Trustees Minutes

Wednesday, March 13, 2024

Virtual

4:00 – 6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz, Chairperson	
Clark, Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Kathy Moritz	Information
Our Med-Surg department received a letter of extreme gratitude and thanks from our hospice director regarding their great care that allowed a patient and their family to stay close to home.		
Consent Agenda	Clark Goltz, Chairperson	Approval
Action: A motion was made by Justin Gullekson seconded by Mark Jensen, to approve Board Minutes, Board Finance Committee Minutes, Quality and Patient Safety Committee Minutes, Medical Executive Committee Minutes, and Policy Approvals. All other voting, aye. Motion carried.		
Governance Forum Recap	Justin Gullekson	Information
Justin recently attended the IHA Governance Forum and Hospital Day on the Hill. Justin will send a recap of the topics to the Trustees for review. Steve met with Mike Bergan while at this event. He shared that Certificate of Need is a high priority item for Iowa hospitals, along with workplace violence. Karen shared that Todd Linden’s presentation on Trustee Community Engagement was insightful. The WinnMed Trustees will discuss additional ways to engage with the community.		
Department Presentation- Allergy	Dr. M. D’Netto	Information
Dr. D’Netto presented information on his Allergy and Immunology practice to the board. While skin testing is the most common procedure offered, a wide range of other services are offered to test for allergies, including blood testing and food and drug testing. Dr. D’Netto and his team offer Allergen Immunotherapy, drug desensitization, and immunoglobulin replacement. Soon, Dr. D’Netto will offer pulmonary function testing, penicillin skin testing, and rhinoscopy.		
January Finances	Ben Stevens	Information
Inpatient revenue is above budget for the month. Outpatient revenues are above budget by \$185,000. Family and specialty practice above budget. Other operating revenue is under budget by \$200,000. Operating expenses are under budget by \$4,500. The supply budget is under budget by \$61,000 due to the retail pharmacy not being open in the month of January. Operating income for the month was \$189,000 above budget. The bottom line for the month is \$461,000 above budget. Cash on hand decreased by \$1.9 million due to routine capital items, strategic capital, and pharmaceutical drugs for the pharmacy. This should rebound in February. The Transforming Tomorrow budget was reviewed. Ben added an owner contingency log that will be in the packet as change orders come through. Construction Updates: Ben shared photos of the OB remodel project. Construction fences are up on campus. Continue to work on parking improvements for patients and visitors.		
Foundation Updates	Karl Jacobsen	Information
The WinnMed Foundation will mail out a 2023 Gratitude Report by the end of March. The Foundation and WinnMed OB Department will be awarded a \$15,000 grant from Winneshiek County Community Foundation for a cuddle cot system and three bassinets. The Foundation received the final distribution from Bradish Fund for over \$11,000. Lastly, the Foundation will highlight the work of our past and present board members later this spring.		

Administrative Reports	Leadership Team	Information
<p>Chief Administrative Officer</p>		
<p>Steve Slessor:</p>		
<ul style="list-style-type: none"> Retail pharmacy is tracking well towards our goal. We continue to get new transfers. Great start and excited to see that grow. 		
<p>Chief Medical Officer</p>		
<p>Dr. Marquardt:</p>		
<ul style="list-style-type: none"> Recruitment is busy the next couple of weeks. We are interviewing two general surgeons and an orthopedic surgeon. Recognition to WinnMed for their support and work with shadow and clinical students. Impact may not always be immediate but showing itself to be a valuable service in regards to recruitment. 		
<p>Chief Financial Officer</p>		
<p>Ben Stevens:</p>		
<ul style="list-style-type: none"> Provider relief funds have set requirements including an audit by an auditing firm to ensure the money was spent appropriately. The audit was complete with five findings. Three of which will always trigger due to our organizational structure. We need to take into consideration the cost reimbursement utilization and 340B. 		
<p>Chief Nursing Officer</p>		
<p>Kathy Moritz:</p>		
<ul style="list-style-type: none"> The Bureau of Trauma and Emergency Services with HHS report came back, and we met it with good standing. We are renewed for the next three years. Pharmacy is running through the back log of claims. Additional context was provided around Home Health and Hospice's process improvement initiative with oral medications. This is a CMS requirement. Highlighted Ann Grimstad's role as the Hospice Nurse Practitioner. 		
<p>Administrator of Operations</p>		
<p>Dave Rooney:</p>		
<ul style="list-style-type: none"> Radiology underwent a successful survey with the American College of Radiology. Brittney did a great job. Our international lab techs have arrived, allowing us to transition out locum techs. Dave shared Luther students have been valuable with filling positions in lab. 		
<p>Director of Human Resources</p>		
<p>Laurie Bulman reported:</p>		
<ul style="list-style-type: none"> Hired a new Human Resource Assistant. Janice plans to retire at the end of March. The Retirement Reception will be on March 29th from 2:00 - 4:00, all are welcome to attend. Spring semester is a busy time for students. WinnMed had 27 clinical students in the month of February. Expanding our Anesthesia team. One interviewee is here this week. 		
Executive Session	Clark Goltz, Chairperson	Approval
<p>At 4:58 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.</p>		
<p>Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to</p>		

prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.

Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure

Motion: Made by Mark Jensen, seconded by Jan Heikes to enter a Closed Session. Roll Call Vote: Gullekson, aye; McLean, aye; Jacobsen, aye; Jensen, aye; Goltz, aye; Heikes, aye. Motion carried.

Return to Regular Session	Clark Goltz, Chairperson	Approval
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At 5:29 p.m. Board members returned to the regular session.

Action: Motion made by Mark Jensen, seconded by Karl Jacobsen to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.

Adjournment	Clark Goltz, Chairperson	Approval
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Action: Motion made by Jan Heikes, seconded by Mark Jensen to adjourn the meeting. All voting, aye. Motion carried.

Members | | O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Justin Gullekson, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer -	X	Kristin Johnson, MCHS SEMN Vice-Chair Administration	O
Britt Rhodes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Catherine Nelson, DO President, Medical Staff	X	BreAnna Sovereign, Executive Assistant	X
Karl Jacobsen, Board member	X	Laurie Bulman, Director of Human Resources	X				

Guests: Dr. D’Netto, Tasha Croell, and Alexander Rosenow

Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant