

WinnMed Board of Trustees Minutes

Wednesday, May 1, 2024

Conference Room B

4:00 – 6:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	K. McLean, Vice Chairperson	
McLean, Vice Chairperson, called the meeting to order at 4:00 p.m.		
Moment for Mission	Dr. Marquardt	Information
Dr. Marquardt thanked the Trustees for their commitment and dedication to the organization. It is their diligence that allows us to grow at the capacity we do.		
Consent Agenda	K. McLean, Vice Chairperson	Approval
Action: A motion was made by Jan Heikes seconded by Mark Jensen, to approve Board Minutes, Board Committee Minutes, Medical Executive Committee Minutes, and Policy Approvals including the Conflict of Interest Policy. All other voting, aye. Motion carried.		
Bylaws discuss Conflict of Interest in article 8. A Conflict of Interest document was shared that will be used to operationalize the process for when a Trustee has a possible Conflict of Interest.		
Department Presentation- Materials Management	J. Hrdlicka	Information
The Materials Management Department consists of four team members. Materials Management aims to get the right products out to departments at the right price and time. Since 2021, total purchase orders for the organization have increased by 1,200 orders a year. Medline is our primary distributor. Materials Management is working on an electronic data interchange system to improve ease of ordering. Supply chain and back orders remain challenging, so Materials Management works closely with each department to manage inventory to ensure products are available when needed.		
Board Education/Discussion – External Consultant Education	K. McLean, Vice Chairperson	Information
The Trustees agreed to move forward with a 90-minute educational session with Todd Linden. In addition, we will schedule a virtual session with James Moore. If the Trustees could please submit specific agenda items they would like Todd to cover to Steve, we will begin coordinating schedules for these educational sessions.		
Board Education/Discussion – State & National Trends	S. Slessor	Information
Strategic retreat results will be coming to the Board next month, it is important for the Trustees to understand the state and national trends, as these trends set the tone for the organizational goals for the next two years. Steve shared a presentation highlighting some of those key healthcare trends.		
March Finances	B. Stevens	Information
Ben completed a nine-month review. Patient revenues are slightly behind last year, however, within budget this fiscal year to date. Outpatient, surgical, emergency department, Lab, and radiology revenues continue to be over budget. Net patient revenues are at \$65 Million, above budget by ~\$1 Million. 340B continues to lag, however hopeful to see benefits from our retail pharmacy in May. 0.4% over budget on expenses for FY24, which is to be expected due to the amount of revenue volumes we’ve seen. Cash position is in line with our budgeted projections.		

Foundation Updates	Karl Jacobsen	Information
<p>A gratitude report went out to 3,000 households. The donor listing will be on the website and a framed listing by the donor wall in the main registration area. The Foundation will now connect with Donors during inpatient stays. The Depot contributed \$2,800 to a grant for a new high/low treatment table for our rehab department. The Oddfellows Lodge donated \$600 to use towards our pediatric patients.</p>		
Administrative Reports	Leadership Team	Information
<p>Chief Administrative Officer Steve Slessor:</p> <ul style="list-style-type: none"> We were made aware of a Federal Grant Opportunity. Leadership is actively pursuing possible dollars to use towards the Transforming Tomorrow surgical equipment. <p>Chief Medical Officer Dr. Marquardt:</p> <ul style="list-style-type: none"> Offers have gone out to our Rheumatology and ER candidates. Attended and participated on a panel at the University of Iowa discussing rural healthcare. <p>Chief Financial Officer Ben Stevens:</p> <ul style="list-style-type: none"> Medicaid Direct Payment: Q1 we received \$330,000. Q2 we received \$1.4 Million. This put us on track with the feasibility study. Next payment should be mid-May. <p>Chief Nursing Officer Kathy Moritz:</p> <ul style="list-style-type: none"> Ambulance service – PRN staff member is pursuing her paramedic program. She plans to join our team in June. We have another Decorah High School student that plans to join us in August. Hospice will begin marketing in Waukon. Pharmacy student wrapping up her rotation this Friday. She shared her experience has been fantastic. <p>Administrator of Operations Dave Rooney:</p> <ul style="list-style-type: none"> Radiology recently uncovered a win with our Mature the Message initiative by eliminating the need for counter-signing. We will begin delivering medications to Ossian next week. We are now providing courier services to Mabel. <p>Director of Human Resources Laurie Bulman reported:</p> <ul style="list-style-type: none"> Lab is no longer utilizing contract labor. The Volunteer Appreciation event was held last week, 70 volunteers were present. The Leadership Academy event was held last week. Topic was on Workplace Culture. 		
Executive Session	K. McLean, Vice Chairperson	Approval
<p>At 5:20 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.</p> <p>Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>		

Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure

Motion: Made by Jan Heikes, seconded by Mark Jensen to enter a Closed Session. Roll Call Vote: Gullekson, aye; McLean, aye; Jacobsen, aye; Jensen, aye; Heikes, aye, Rhodes, aye. Motion carried.

Return to Regular Session	K. McLean, Vice Chairperson	Approval
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At 5:36 p.m. Board members returned to the regular session.

Action: Motion made by Justin Gullekson, seconded by Jan Heikes to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.

July Board Meeting	K. McLean, Vice Chairperson	Approval
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Action: Motion made by Mark Jensen, seconded by Jan Heikes to cancel the July Board meeting. Should a need arise, the Trustees felt a Special Board meeting could be scheduled. All voting, aye. Motion carried.

Adjournment	K. McLean, Vice Chairperson	Approval
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Action: Motion made by Mark Jensen, seconded by Justin Gullekson to adjourn the meeting. All voting, aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	O	Jan Heikes, Board member	X	Dave Rooney, Administrator of Operations	X	Eric Crockett, Regional Chair of Admin-MCHS SEMN	O
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Dr. Albright, MCHS SEMN Regional Vice President	O
Justin Gullekson, Secretary-Treasurer	X	Steve Slessor, Chief Administrative Officer	X	Ben Stevens, Chief Financial Officer -	X		
Britt Rhodes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Catherine Nelson, DO President, Medical Staff	X		
Karl Jacobsen, Board member (virtual)	X	Laurie Bulman, Director of Human Resources	X	BreAnna Sovereign, Executive Assistant	X		

Guests: Jack Hrdlicka, Chandler Dawley, Megan Troendle, Amy Meyer, and Alexander Rosenow

Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant