

**WinnMed Board of Trustees Minutes**  
**Wednesday, November 6, 2024**  
**Conference Room B3**  
**3:00 – 5:00 p.m.**

**Minutes**

<b>Topic</b>	<b>Presenters</b>	<b>Purpose</b>
<b>Call to Order</b>	C. Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 3:00 p.m.		
<b>Moment for Mission</b>	K. Moritz	Information
Kathy highlighted Nutrition Services' frozen meal program, as well as the garden.		
<b>Consent Agenda</b>	G. Goltz, Chairperson	Approval
<b>Action:</b> Motion made by Justin Gullekson, seconded by Jan Heikes to approve Board Minutes, Board Committee Minutes, Medical Executive Committee Minutes, Compliance Committee Minutes, Wet Procedure Location Annual Risk Assessment, Corporate Compliance Evaluation, and Policy Approvals. All other voting, aye. Motion carried.		
<b>Department Presentation – Med/Surg</b>	B. Rustad/M. Dickson	Information
Bev Rustad and Michele Dickson presented an overview of the Med-Surg unit, which includes 41 full-time and part-time staff members, along with 16 PRN (as-needed) staff. This unit is highly diverse and flexible, caring for patients across all stages of life, from beginning to end. This range requires staff to maintain a broad knowledge base across various medical areas. The department is also engaged in several quality improvement initiatives, with projects assigned to different staff members on a rotating basis		
<b>Board Education – Mental Health Services</b>	Dr. R. Hougen/Dr. C Haedike	Information
Dr. Ron Hougen and Dr. Claire Haedike educated the Board on our Behavioral Health Services at WinnMed. Our offerings include both Traditional Therapy and Integrated Behavioral Health. While access to Traditional Therapy can be challenging, our Integrated Behavioral Health team is available for same-day triage and follow-up consultations within 7-14 days. This Integrated Behavioral Health model is a key benefit to our organization, as the team collaborates closely with Primary Care Providers to ensure a seamless continuum of care for our patients.		
<b>Transforming Tomorrow Updates</b>	B. Mrozek/J. McDonald	Information
Jesse McDonald provided a brief update on the Transforming Tomorrow project. The OB area is just over a month away from completion, and the Surgery addition is approximately 95% enclosed, with drywall work scheduled to begin in a few weeks. Although the Surgery addition is about two weeks behind schedule, there are no major concerns at this point. The Clinic remains on schedule, with efforts focused on enclosing it before winter. In early December, we will initiate clinic phasing and begin renovations for Surgery. Currently, about 65-70 construction staff are working daily across seven different areas on campus, and the project continues to stay within budget.		
<b>Quarterly Compliance Update</b>	C. Krivachek	Information
We are preparing for Laboratory's biennial survey, which is anticipated to occur sometime between January and March 2025. The CAH/HHH/DME surveys are anticipated to occur between August and December of 2025. Chapter Leaders are working on completing the Focus Standard Assessment, which is due to Joint Commission by December 1 <sup>st</sup> . Carmen highlighted the FY25 Compliance priorities, most of which are in response to the external compliance risk assessment conducted in the fall of 2023. Carmen covered the newly implemented Compliance dashboard, which was developed with guidance from PYA, the Office of Inspector General, and the Compliance Workplan.		

<b>Appoint Nominating Committee for Committee Assignments</b>	C. Goltz	Discussion
A survey will be sent out to each of the Trustees to inquire about committee assignments, as well as community members for 2025-2026. The Governance Committee will review the survey responses and bring a proposal for committee assignment to the Board for approval in December.		
<b>Foundation Updates</b>	C. Goltz	Information
We have had naming opportunities come forward for a birthing suite and the clinic care rooms. The naming agreements will be brought forward in a future meeting for the board to approve.		
<b>September Finances</b>	B. Stevens	Information
Ben provided an overview of quarter one. Noted we were above budget in all areas, except for clinical specialty practice. In addition, we grew in every area compared to the previous year. Medicaid Direct Payment program continues to significantly impact our net patient revenue keeping us above budget. Meeting budget with our expenses, overall positive variance of \$435,412. Ben and his team are continuing to assess our cash flow and evaluate ways to improve collections to continue to drive our cash position.		
<b>Administrative Reports</b>	Leadership Team	Information
<p><b>Chief Administrative Officer</b> Steve Slessor:</p> <ul style="list-style-type: none"> <li>Expecting to receive the final Mayo PSA soon. Anticipate a special board meeting in November to approve this.</li> </ul> <p><b>Chief Medical Officer</b> Dr. Marquardt:</p> <ul style="list-style-type: none"> <li>With the approval of the physician comp and benefits package, recruitment has been busy.</li> <li>With Dr. Remington being out on medical leave, surgical volumes were down. However, you can expect to see those to rebound.</li> </ul> <p><b>Chief Financial Officer</b> Ben Stevens:</p> <ul style="list-style-type: none"> <li>No updates</li> </ul> <p><b>Chief Nursing Officer</b> Kathy Moritz:</p> <ul style="list-style-type: none"> <li>Retail pharmacy continues to grow.</li> <li>OB had a very busy month. Gundersen Flight Crew provided education to our OB department. They gave kudos to our team for the work they do.</li> <li>The use of IV fluids continues to be closely monitored. We feel confident in our current situation. Anticipate getting 60% reduced amount through the end of the year.</li> </ul> <p><b>Chief Operating Officer</b> Dave Rooney:</p> <ul style="list-style-type: none"> <li>Recruitment is growing across the entire organization in the last 4-6 weeks.</li> <li>Comp and benefits package has been perceived well from both potential and internal candidates.</li> <li>We have a potential Ortho interim solution, more to come in the following weeks.</li> </ul> <p><b>Director of Human Resources</b> Laurie Bulman reported:</p> <ul style="list-style-type: none"> <li>Tiffany returned to work this week.</li> <li>Will begin interviewing candidates soon for our open positions.</li> </ul>		

- We currently have one contracted RN. We may need to look at contract staff for surgical and radiology techs if recruitment remains unsuccessful.

**Executive Session** C. Goltz Approval

At 4:49 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.

Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure

**Motion:** Made by Karen McLean, seconded by Jan Heikes to enter a Closed Session. Roll Call Vote: Goltz, aye; Gullekson, aye; McLean, aye; Jensen, aye; Heikes, aye, Rhodes, aye. Krueger, aye. Motion carried.

**Return to Regular Session** C. Goltz Approval

At 4:55 p.m. Board members returned to the regular session.

**Action:** Motion made by Mark Jensen seconded by Karen McLean to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.

**Adjournment** C. Goltz Approval

**Action:** Motion made by Mark Jensen, seconded by Bekah Krueger to adjourn the meeting. All voting, aye. Motion carried.

**Members** || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Laurie Bulman, Director of Human Resources	X
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Catherine Nelson, DO President, Medical Staff	X
Justin Gullekson, Secretary-Treasurer	X	Bekah Krueger, Board member	X	Ben Stevens, Chief Financial Officer -	X	BreAnna Sovereign, Executive Assistant	X
Britt Rhodes, Board member	X	Steve Slessor, Chief Administrative Officer	X	Dave Rooney, Chief Operating Officer	X		

**Guests:** Brian Mrozek (virtual), Jesse McDannald, Michele Dickson, Bev Rustad, Alexander Rosenow, Sarah Groux, Dr. Haedike, Dr. Hougen, Carmen Krivachek, Seth Boyes

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Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant