

**WinnMed Board of Trustees Minutes**  
**Wednesday, January 8, 2025**  
**Conference Room B**  
**3:00 – 5:00 p.m.**

**Minutes**

<b><u>Topic</u></b>	<b><u>Presenters</u></b>	<b><u>Purpose</u></b>
<b>Call to Order</b>	C. Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 3:02 p.m.		
<b>Moment for Mission</b>	N. Haberichter	Information
Home Health and Hospice Director, Nancy Haberichter, recognized Nicole Reicks as she is the recipient of our most recent Daisy award. Nancy shared the nominating letter from a patient’s family expressing gratitude for Nicoles compassionate care.		
<b>Consent Agenda</b>	G. Goltz, Chairperson	Approval
<b>Action:</b> Motion made by Justin Gullekson, seconded by Mark Jensen to approve Board Minutes, Board Committee Minutes, Medical Executive Committee Minutes, Compliance Committee Minutes and Policy Approvals. All other voting, aye. Motion carried.		
<b>Department Presentation: Home Health and Hospice</b>	N. Haberichter	Information
Nancy completed a presentation highlighting her staff and their roles within Home Health and Hospice. Nancy shared the successes of Hospice and Home Health services, including the impact of marketing efforts, patient referrals, and financial performance. She also addressed challenges related to staffing and resource management. Most recently, we have experienced significant growth around the Waukon area. On the CMS site, we recently hit a 5 Star rating for both Home Health and Hospice.		
<b>Accreditation and Compliance Quarterly Update</b>	C. Krivachek	Information
Carmen provided an update on accreditation and compliance, including upcoming surveys, continuous accreditation readiness activities, and regulatory updates. The team is working on closing gaps and ensuring compliance with new regulations. The Board of Trustees completed their annual ACO Compliance training. Highlighting the importance of following ACO rules and regulations to protect the organization and its patients.		
<b>Board Certification Process</b>	J. Heikes	Information
Jan reviewed the required steps for Trustees who wish to obtain their Board Certification through the Iowa Hospital Association. We currently have four Board members who have successfully completed their Board Certification.		
<b>MCHS PSA</b>	S. Slessor	Action
Steve discussed the new Mayo Clinic Health Systems PSA agreement, highlighting the negotiation process, key terms, and the impact on services and financials. The new PSA is a long-term transition agreement which will fully sunset the summer of 2040. The new PSA agreement include two 5-year auto renewals, and the agreement is no longer an exclusive contract. The key focus of leadership, which was successful, was ensuring we retained our physicians through this transition. <b>Action:</b> Motion made by Mark Jensen, seconded by Jan Heikes to approve the MCHS PSA agreement. All other voting, aye. Motion carried.		
<b>Financial Report</b>	B. Stevens	Information
Ben provided a financial update, discussing the impact of lower patient days on revenue and the focused efforts to improve cash collection through pre-registration.		

WinnMed Bylaws	C. Goltz	Action
<p>Clark shared the most recent updates to the Bylaws. Updates pertaining around community member involvement on committees. Steve noted the Bylaws will be reviewed again mid-year as adjustments will need to be made once the MSA sunsets.</p> <p><b>Action:</b> Motion made by Justin Gullekson, seconded by Janice Heikes to approve the Bylaws as presented. All other voting, aye. Motion carried.</p>		
Administrative Reports	Leadership Team	Information
<p><b>Chief Administrative Officer</b> Steve Slessor:</p> <ul style="list-style-type: none"> <li>• Steve and Dr. Marquardt completed 1:1 rounding with our physician group. Feedback was positive and feel confident with our comp and benefits package.</li> <li>• Highlighted hospital work force trends. In general, our need for contract staff is low. We are currently seeking contracted services in Radiology and Surgery.</li> <li>• Representative Ashley Hinsen will be on campus on Friday.</li> </ul> <p><b>Chief Medical Officer</b> Dr. Marquardt:</p> <ul style="list-style-type: none"> <li>• Steve expressed Dr. Marquardt’s gratitude on the PSA approval.</li> </ul> <p><b>Chief Financial Officer</b> Ben Stevens:</p> <ul style="list-style-type: none"> <li>• We received approval for another \$2 Million zero interest loan.</li> </ul> <p><b>Chief Nursing Officer</b> Kathy Moritz:</p> <ul style="list-style-type: none"> <li>• First baby was born in our new unit, as well as the first baby of the year, which arrived on January 2.</li> </ul> <p><b>Chief Operating Officer</b> Dave Rooney:</p> <ul style="list-style-type: none"> <li>• We approved an incremental Occupational Therapist due to continued growth in rehab.</li> <li>• Recruitment has been challenging in Radiology. Tasha Croell is helping as needed until the Director position is filled.</li> <li>• Provider recruitment continues to be very active. We interviewed two Emergency Department providers, Urologist interview last week, and four primary care providers have reached out to inquire. Planning for Dr. Folkedahl to start in September.</li> <li>• Clinical Pharmacist will be integrated in the primary care practice to monitor medications and labs. This will improve quality and accuracy of care.</li> <li>• Urgent Care models are being evaluated due to current space challenges.</li> </ul> <p><b>Director of Human Resources</b> Laurie Bulman reported:</p> <ul style="list-style-type: none"> <li>• Two new staff starting in January – Recruiter and Employee Engagement specialist.</li> <li>• Five retirements in December, over 100 years of experience.</li> <li>• Gift shop will be closing to accommodate construction. Gift Shop will transition to a temporary waiting room space.</li> </ul>		
Executive Session	C. Goltz	Approval
<p>At 4:37 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.</p>		

Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure

**Motion:** Made by Bekah Kruger, seconded by Jan Heikes to enter a Closed Session. Roll Call Vote: Goltz, aye; Gullekson, aye; McLean, aye; Jensen, aye; Heikes, aye, Krueger, aye. Motion carried.

<b>Return to Regular Session</b>	C. Goltz	Approval
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At 4:51 p.m. Board members returned to the regular session.

**Action:** Motion made by Mark Jensen seconded by Jan Heikes to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.

<b>Adjournment</b>	C. Goltz	Approval
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**Action:** Motion made by Mark Jensen, seconded by Bekah Krueger to adjourn the meeting. All voting, aye. Motion carried.

**Members** || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	O	Laurie Bulman, Director of Human Resources	X
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	O	Laurie Tope, MD President, Medical Staff	X
Justin Gullekson, Secretary-Treasurer	X	Bekah Krueger, Board member	X	Ben Stevens, Chief Financial Officer	X	BreAnna Sovereign, Executive Assistant	X
Britt Rhodes, Board member	O	Steve Slessor, Chief Administrative Officer	X	Dave Rooney, Chief Operating Officer	X		

**Guests:** Alexander Rosenow, Nancy Haberichter, Carmen Krivachek, Maggie Busta, and Steve Kelsay

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Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant