

WinnMed Board of Trustees Minutes

Wednesday, March 5, 2025

Conference Room B3

3:00 – 5:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	C. Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 3:00 p.m.		
Moment for Mission	B. Rustad	Information
Bev shared a thank you note from a patient who appreciated the care received at Winn Med over Christmas, which allowed them to enjoy a family vacation.		
Open Hearing on Budget Proposal for Fiscal Year 2026	B. Stevens	Approval
Ben presented the county budget, focusing on the proposed taxation rate of 1.08 per \$1000 evaluation, which would generate approximately \$1.6 million in tax levy revenue. Moment for Public Comment: No public comments. Action: Motion made by Justin Gullekson, seconded by Mark Jensen to approve the proposed budget for FY26. All other voting, aye. Motion carried.		
Consent Agenda	G. Goltz, Chairperson	Approval
Action: Motion made by Justin Gullekson, seconded by Jan Heikes to approve Board Minutes, Board Committee Minutes, Medical Executive Committee Minutes, Policy Approvals, and the FY24 Financial Audit. All other voting, aye. Motion carried.		
Department Presentation: Environmental Services	L. Banks	Information
The Environmental Services Team highlighted their achievement of being named one of the 350 hospitals in the nation to receive the CMS Five-star rating for cleanliness. This recognition was a significant honor for the team. Shelly Glock highlighted the binders created for each staff member, which include information on cleaning rotations and department standards. The team also discussed the importance of the Certified Healthcare Environmental Services Technician (CHEST) program. The team recognized those staff members who hold this certification.		
Committee Community Member Appointment	C. Goltz	Approval
The Governance Committee brought forth two community members for review to join the Finance Committee. Action: Motion made by Justin Gullekson, seconded by Bekah Krueger to approve Andrew Bailey and Kelly Brickley as community members to join the Finance Committee. All other voting, aye. Motion carried.		
Financial Update	B. Stevens	Information
Ben reported a positive revenue month, with income statement showing \$1.8 million above budget. He noted that all four areas (inpatient, skilled, family practice, and specialty practice) were above budget, which is rare. He highlighted the importance of charge capture in the revenue cycle. Ben explained how the process has been automated to reduce manual work, ensuring that all charges are accurately captured. This includes procedures in the ER, surgery, and other departments. Two consultant groups reviewed our charge capture process and found no issues, indicating that we are effectively capturing all possible revenue.		
Administrative Reports	Leadership Team	Information

Chief Administrative Officer

Steve Slessor:

- Steve discussed the potential investment in a Da Vinci robot, which would be used primarily for general surgery and potentially OBGYN. Any proposal will be reviewed by the Finance Committee before being presented to the board.

Chief Financial Officer

Ben Stevens:

- Ben reviewed the project funding sources and discussed that one of the zero percent interest loans from the USDA still need additional discussion before being officially approved.

Chief Nursing Officer

Kathy Moritz:

- Kathy highlighted staffing concerns in surgical services, EMS, and nutrition services, noting the difficulty in finding applicants and the reliance on travelers.
- Kathy highlighted the work from patient safety in reaction to a fall in the clinic last fall. The updates in processes and policies appear to be effective as we hit 90% on our recent fall audit.
- Travel clinic information continues to be limited. Working with Mayo to gather any additional information they may have.

Chief Operating Officer

Dave Rooney:

- We hired an Occupational Therapist; they will be starting in April. We have two interested Athletic Trainers for the open Luther trainer position.
- We have one radiology tech starting in June and the second potential candidate scheduled to shadow in March. No viable applicants still for the director of radiology.
- Recruitment continues to be very busy. We have candidates reaching out to us with minimal to no recruitment efforts.

Director of Human Resources

Laurie Bulman reported:

- We are utilizing contract staff in surgery and radiology. We are a clinical site for different programs which helps with recruitment.
- Extra Mile program for 2024 payouts have been completed. We had 83 staff members participate. Updating materials to launch the program in 2025.

Executive Session	C. Goltz	Approval
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At 3:46 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital.

Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure

Motion: Made by Mark Jensen, seconded by Bekah Krueger to enter a Closed Session. Roll Call Vote: Goltz, aye; Gullekson, aye; Jensen, aye; Heikes, aye, Krueger, aye; Rhodes, aye. Motion carried.

Return to Regular Session	C. Goltz	Approval
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At 4:15 p.m. Board members returned to the regular session.

Action: Motion made by Britt Rhodes seconded by Mark Jensen to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.

Adjournment	C. Goltz	Approval
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Action: Motion made by Jan Heikes, seconded by Mark Jensen to adjourn the meeting. All voting, aye. Motion carried.

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member (virtual)	X	Thomas Marquardt, DPM, Chief Medical Officer	O	Laurie Bulman, Director of Human Resources	X
Karen McLean, Vice- Chair	O	Mark Jensen, Board member (Virtual)	X	Kathy Moritz, Chief Nursing Officer (Virtual)	X	Laurie Tope, MD President, Medical Staff	X
Justin Gullekson, Secretary-Treasurer	X	Bekah Krueger, Board member (Virtual)	X	Ben Stevens, Chief Financial Officer	X	BreAnna Sovereign, Executive Assistant	X
Britt Rhodes, Board member (Virtual)	X	Steve Slessor, Chief Administrative Officer	X	Dave Rooney, Chief Operating Officer	X		

Guests: Seth Boyes, Alex Rosenow, Michelle Larson, Jaylee Heller, Lynette Banks, Lynn Johanningmeier, Shelly Glock, Beverly Rustad, Dina Taylor, Tasha Croell, Lydia Adams

Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant