

**WinnMed Board of Trustees Minutes****Wednesday, April 2, 2025****Conference Room B3****3:00 – 5:00 p.m.****Minutes**

<b><u>Topic</u></b>	<b><u>Presenters</u></b>	<b><u>Purpose</u></b>
<b>Call to Order</b>	C. Goltz, Chairperson	
Clark Goltz, Chairperson, called the meeting to order at 3:02 p.m.		
<b>Moment for Mission</b>	Steve Slessor	Information
Steve shared a message from a patient expressing her gratitude for her exceptional care provided in the ED.		
<b>Consent Agenda</b>	G. Goltz, Chairperson	Approval
<b>Action:</b> Motion made by Karen McLean, seconded by Britt Rhodes to approve Board Minutes, Board Committee Minutes, Medical Executive Committee Minutes, Compliance Committee Minutes, and Policy Approvals. All other voting, aye. Motion carried.		
<b>Department Presentation: Retail Pharmacy</b>	M. Branum	Information
Mark Branum highlighted the Retail Pharmacy's performance over the past year. Noting a significant increase in prescriptions filled from 3200 in February to over 6000 in October, maintaining an average of 1500 prescriptions per week. The drive-through service has become highly popular, accounting for about a third of the pharmacy's transactions. The pharmacy administered a significant number of vaccinations, including 350 in September, just under 500 in October, and about 1,300 flu and COVID shots combined last year. New technology and equipment, such as the Eyecon device for counting medications, have been implemented to improve efficiency and accuracy in prescription filling, reducing bottlenecks and ensuring inventory control.		
<b>Emergency Preparedness Education</b>	C. Krivachek	Information
Carmen provided an overview of the Emergency Management program, including the responsibilities of the safety officer, the planning activities, and the collaboration with local emergency services. The hospital is required to conduct at least two emergency exercises annually, one of which must be a full-scale exercise involving the community, and the other can be a tabletop exercise.		
<b>Hospital Insurance Renewal (Assured Partners)</b>	M. Lovelace	Information
Mark Lovelace shared that the hospital achieved significant cost savings compared to the average Iowa hospital, with property and auto insurance premiums being approximately \$25,000 lower, work comp \$35,000 lower, and general liability \$26,000 lower, totaling nearly \$100,000 in savings. The current business income coverage is set at \$85 million, which is estimated to cover a 12-month period of restoration. The board discussed the possibility of extending this to 18 or 24 months, with an additional premium cost of \$25,000 to \$50,000, to ensure adequate coverage in case of a major disaster. Mark Lovelace highlighted the hospital's exceptional performance in managing work comp claims, resulting in significant cost savings, and placing it in the top 5% of Iowa hospitals. Mark Jensen discussed the current liability coverage and the potential need to increase due to the hospital's growth.		
<b>Accreditation and Compliance Quarterly Update</b>	C. Krivachek	Information
Carmen shared Joint Commission arrived for an unannounced biennial laboratory survey, which is going well. Carmen highlighted the non-discrimination policies that were updated to comply with the 1557 regulation, which strengthens protections for patients with disabilities. Patients can request reasonable		

modifications if the provided aids do not meet their needs. The hospital makes every effort to accommodate these requests, ensuring that patients with disabilities receive the necessary support and services.

- Carmen discussed the 2024 compliance work plan, which includes regular compliance activities, risk management work plan development, and risk assessments. The 2025 work plan was also included for approval, with a focus on annual compliance activities and carryover items from 2024.

**Action:** Motion made by Justin Gullekson seconded by Mark Jensen to approve the compliance workplan as presented. All voting, aye. Motion carried.

<b>Foundation Report</b>	B. Rhodes	Information
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WinnMed Foundation was awarded a Winneshiek County Community Foundation Grant of over \$11,000 to support the purchase of a new clinic procedure chair. The chair will primarily be used by OB/GYN and Urology providers. We were informed that Neva Emery remembered the WinnMed Foundation in her estate planning. These legacy gifts are so important as we move forward and support WinnMed's growth. The Foundation will be starting a campaign to recognize our current donors that have committed to a naming opportunity and highlight remaining opportunities.

<b>Financial Update</b>	B. Stevens	Information
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We had a fantastic month. Overall, \$300,000 above our projected operating income. Leadership is working to balance the FY26 capital budget. Leadership and Directors are also working on labor and expense budgets.

<b>Administrative Reports</b>	Leadership Team	Information
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#### **Chief Administrative Officer**

Steve Slessor:

- Board Education for the da Vinci Robot will come to the Board in May.
- Marketing is working on reputation management strategies.

#### **Chief Medical Officer**

Dr. Thomas Marquardt

- Recruitment continues to be very busy.
- Dr. Marquardt and Dr. Bohner are conducting annual reviews. Happy to report significant satisfaction with work life balance with our providers.
- We are working to growing and developing our Hospitalist position.

#### **Chief Financial Officer**

Ben Stevens:

- Patient friendly billing will go live on July 1, 2025.
- Two new community members joined our Finance and Compliance Committee.

#### **Chief Nursing Officer**

Kathy Moritz:

- Med Surg staff are working on interventions to improve Press Ganey scores based off their follow up discharge calls.
- SANE program was highlighted, and coverage was reviewed.

#### **Chief Operating Officer**

Dave Rooney

- Our Luther Athletic Trainer position has been filled.
- Dr. Samec's start date is June 30<sup>th</sup>.
- We had our 500<sup>th</sup> dive for our HBO chamber.

#### **Director of Human Resources**

Laurie Bulman reported:

- All staff survey is underway.
- Gift Shop is still closed due to construction.

<b>Executive Session</b>	C. Goltz	Approval
At 5:02 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital. Met in closed session to discuss credentialing. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Patient Safety, Patient Experience, and Performance Excellences updates held in closed session. Intent: To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure <b>Motion:</b> Made by Jan Heikes, seconded by Mark Jensen to enter a Closed Session. Roll Call Vote: Goltz, aye; Gullekson, aye; Jensen, aye; Heikes, aye; Krueger, aye; Rhodes, aye; McLean, aye. Motion carried.		
<b>Return to Regular Session</b>	C. Goltz	Approval
At 5:15 p.m. Board members returned to the regular session.		
<b>Credentialing</b>	Dr. L. Tope	Approval
<b>Action:</b> Motion made by Mark Jensen seconded by Jan Heikes to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.		
<b>Adjournment</b>	C. Goltz	Approval
<b>Action:</b> Motion made by Mark Jensen, seconded by Bekah Krueger to adjourn the meeting. All voting, aye. Motion carried.		

#### Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Laurie Bulman, Director of Human Resources	X
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Laurie Tope, MD President, Medical Staff	X
Justin Gullekson, Secretary-Treasurer	X	Bekah Krueger, Board member	X	Ben Stevens, Chief Financial Officer	X	BreAnna Sovereign, Executive Assistant	X
Britt Rhodes, Board member	X	Steve Slessor, Chief Administrative Officer	X	Dave Rooney, Chief Operating Officer	X		

**Guests:** Alex Rosenow, Carmen Krivachek, Maggie Busta, Mark Lovelace (virtual), Mark Branum, Cameron James (virtual)

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Justin Gullekson, Secretary

Recording: BreAnna Sovereign, Executive Assistant