

WinnMed Board of Trustees Minutes
Wednesday, August 6, 2025
Conf. Rm B2/B3
3:00 – 5:00 p.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	K. McLean	
Karen McLean, Vice Chairperson, called the meeting to order at 3:00 p.m.		
Provider Introductions	Dr. T. Marquardt	Information
Dr. Marquardt introduced Dr. Ryan Novak, Urologist, and Dr. Matthew Samec, Rheumatology. Kathy introduced Amy Lucas, Director of Nutrition Services.		
Moment for Mission	K. Mortiz	Information
Kathy shared a thank you card from a patient that received exceptional care in the ED.		
Consent Agenda	K. McLean	Approval
Action: Motion made by Britt Rhodes, seconded by Jan Heikes, to approve Board Minutes, Medical Executive Committee Minutes, Compliance Committee Minutes, Naming Opportunities, and Policy Approvals. All other voting, aye. Motion carried.		
Department Presentation - Surgery and Infusion	D. Taylor	Information
Dina provided an overview of the Surgery and Surgery & Infusion departments, including services provided, staffing structure, and key performance data. Notable growth continues to be seen in both surgical procedures and infusions. The team consists of highly experienced RNs, Techs, and support staff with over 400 years of combined experience. Process improvements included cross-training initiatives, equipment upgrades, and enhanced pre-visit planning. Challenges noted were staffing shortages, hand-off communication, orientation processes, and limited space in infusion. Patient satisfaction remains high, with consistent praise for staff professionalism, communication, and care.		
Oncology Service Line	A. Cunningham	Information
Aidan presented a potential business plan highlighting the benefits of a full-time medical oncologist at WinnMed. Iowa continues to see rising cancer incidence rates, particularly in breast, lung, melanoma, and prostate cancers. With Northeast Iowa counties experiencing higher-than-average cancer burdens. The plan emphasized improved patient outcomes through early detection, continuity of care, and reduced travel. WinnMed currently provides limited oncology services and refers 100% of medical oncology cases out. A full-time oncologist would expand services, increase chemotherapy volumes, support interdisciplinary care, and boost ancillary departments such as pharmacy and radiology. The initiative is expected to improve patient access, support regional growth, and generate significant operating income without additional infrastructure costs.		
Open Meeting Changes	S. Slessor	Information
Steve reviewed updated guidance from the Iowa Public Information Board and our legal counsel on open meeting law requirements. All committee meetings will now comply with Iowa's open meeting law requirements. Credentialing will take place in an open session, unless a request is made by the provider. Steve will provide a request for his evaluation to take place in closed session.		
Transforming Tomorrow Updates	J. McDonald (Graham)	Information
Graham shared the surgery addition closed out successfully. In addition to the clinic construction, work is also underway on the last OR room and the PACU addition. Parking lots are being paved this week. Clinic addition is anticipated to be complete in about six weeks. Overall there have been zero reportable injuries. Project completion date is scheduled for February 16th. WinnMed's Community Picnic is scheduled for September 16th, at which time the clinic will have a mockup space available for viewing.		
Foundation Updates	J. Heikes	Information
Foundation Board approved the renaming of the North Building to recognize William Goggin's estate gift. William's gift funded the remodeling of the wound center, including purchasing of our two HBO chambers. Our legacy giving		

brochure is being updated. Our 2025 campaign will kick off in September. Which will highlight our new surgery department. Steve shared we just received notice of a \$292,000 estate gift coming soon.		
Financial Updates	B. Stevens	Information
Ben and his team are working hard on FY25 audit. Auditors will be onsite next month. Overall, the June revenue looks positive. Ben shared that the Transforming Tomorrow contingency log is looking good, with minimal items remaining.		
Administrative Reports	Leadership Team	Information
Chief Administrative Officer Steve Slessor: <ul style="list-style-type: none"> Steve recently attended an IHA webinar discussing the Big Beautiful Bill. At this time, it sounds like our program will remain at current levels for the next three years. The ramp down of the program is still unclear. Chief Medical Officer Dr. Thomas Marquardt: <ul style="list-style-type: none"> Interviews will begin soon for the two new physician leadership roles. We have five physicians interested. Chief Financial Officer Ben Stevens: <ul style="list-style-type: none"> Last week RS Data Analytics was onsite conducting a Revenue Cycle Audit. We're awaiting the final report, but overall, it was a very positive and thorough review Chief Nursing Officer Kathy Moritz: <ul style="list-style-type: none"> The Clinical Pharmacist is currently managing a caseload of over 40 patients on a regular basis. Chief Operating Officer Dave Rooney: <ul style="list-style-type: none"> Radiology staffing is still challenging. Recruitment is slow. Admin Council has approved intuitive recruitment models that we will implement soon. Interviewed two great mental health counselors today. Director of Human Resources Laurie Bulman reported: <ul style="list-style-type: none"> The organization's turnover rate for FY25 was 13%. This is well below the IHA average. 		
Executive Session	K. McLean	Approval
At 4:23 p.m., Board members went into Closed Session pursuant to Iowa code 21.5 (1) (I) To discuss patient care quality and process improvement initiatives in a meeting of a public hospital. Intent: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion: Made by Jan Heikes, seconded by Clark Goltz to enter a Closed Session. Roll Call Vote: Gullekson, aye; Jensen, aye; Krueger, aye; Rhodes, aye; McLean, aye; Heikes, aye; Clark, aye. Motion carried.		
Return to Regular Session	K. McLean	Approval
At 4:38 p.m. Board members returned to the regular session.		
Credentialing	K. McLean	Approval
Action: Motion made by Mark Jensen seconded by Jan Heikes to appoint, grant membership and privileges as listed in the Medical Staff Report. All voting, aye. Motion carried.		
Adjournment	K. McLean	Approval
Action: Motion made by Mark Jensen, seconded by Bekah Krueger to adjourn the meeting. All voting, aye. Motion carried.		

Members || O = Absent, X = Present

Clark Goltz, Chairman	X	Jan Heikes, Board member	X	Thomas Marquardt, DPM, Chief Medical Officer	X	Laurie Bulman, Director of Human Resources	X
Karen McLean, Vice-Chair	X	Mark Jensen, Board member	X	Kathy Moritz, Chief Nursing Officer	X	Laurie Tope, MD President, Medical Staff	X
Justin Gullekson, Secretary-Treasurer	X	Bekah Krueger, Board member	X	Ben Stevens, Chief Financial Officer	X	BreAnna Sovereign, Executive Assistant	X
Britt Rhodes, Board member	X	Steve Slessor, Chief Administrative Officer	X	Dave Rooney, Chief Operating Officer	X	Aidan Cunningham	X

Guests: Alex Rosenow (Decorah News), Dr. Samec, Dr. Novak, Jesse McDannald, Matt Dorsett, Dina Taylor, Amy Lukas, Seth Boyes (Decorah Leader)

Recording: BreAnna Sovereign, Executive Assistant

Justin Gullekson, Secretary