

Board of Trustees Governance Committee Minutes

Monday, January 5, 2026

Conf. Rm A

8:00 – 9:00 a.m.

Minutes

<u>Topic</u>	<u>Presenters</u>	<u>Purpose</u>
Call to Order	Clark Goltz	
Clark Goltz called the meeting to order at 8:00 a.m.		
Biennial Bylaw Review	C. Goltz	Discussion
The Governance Committee completed their biennial review of the WinnMed Bylaws. Discussing updates to sections related to the Chief Medical Officer (CMO), committee responsibilities, and terminology consistency. The committee agreed to remove the specific details of the CMO and CAO job descriptions, rather update the general powers of those positions. Ultimately Human Resources will oversee the job descriptions that the trustees have reviewed and approved.		
Post-Board Meeting Survey Review	BreAnna	Discussion
BreAnna presented a summary of post-meeting survey responses, highlighting feedback that has been provided over the last six months. BreAnna will create a one-page document highlighting the survey feedback, recapping education requests and action items, and share this with the Trustee’s at the February board meeting.		
Action items include:		
<ul style="list-style-type: none">• Tour of the Huebner Building (formally Keystone)• Invite Trustees as “optional attendees” to all committee meetings• Work with Dr. Tope to share a quarterly Med Staff report along with her credential report.• Post meeting surveys will now occur quarterly		
Adjournment		
The meeting adjourned at 8:18 a.m.		

Members | O = Absent, X = Present

Recording: BreAnna Sovereign, Executive Assistant

Clark Goltz, Chair	X	Steve Slessor, CAO	X
Jan Heikes, Board Member	X	Dr. Marquardt, CMO	O